**Azure Devops Assignment**

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**Steps to Create an Epic in Azure Boards**

1. **Access Azure Boards**
   * Log in to your [Azure DevOps](https://dev.azure.com/) account.
   * Create Organization and Project in it
   * If u have them, navigate to the project where you want to create the Epic.
2. **Go to the Work Items Section**
   * From the left-hand menu, select **Boards** > **Work Items**.
   * Alternatively, you can go to **Boards** > **Backlogs**.

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1. **Select the Epic Work Item Type**
   * If you’re in the **Work Items** view:
     + Click the **New Work Item** dropdown at the top.
     + Select **Epic** from the list.

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* + If you’re in the **Backlogs** view:
    - Ensure the **Epics** level is selected (use the dropdown on the left to change levels if needed).
    - Click the **+ New Epic** button.

1. **Fill in Epic Details**
   * **Title**: Enter a meaningful title for the Epic.
   * **Description**: Provide a detailed description of the Epic, outlining its goals and purpose.
   * **Acceptance Criteria**: Add criteria that define when the Epic is complete (optional but recommended).
   * **Tags**: Add relevant tags to help categorize and search for the Epic later (optional).
   * **Priority/State**: Set the priority and initial state (e.g., New).
2. **Link Related Work Items**
   * Use the **Links** section to associate related user stories, tasks, or other Epics.
   * Click **Add link**, select the link type (e.g., Parent/Child), and search for the work item to link.
3. **Assign the Epic**
   * In the **Assigned To** field, assign the Epic to a team member or leave it unassigned for now.

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1. **Save the Epic**
   * Click **Save & Close** to save the Epic and exit the editor.
   * Alternatively, click **Save** to save changes and continue editing.

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1. **View the Epic in Backlog**
   * Navigate to **Boards** > **Backlogs** and ensure you’ve selected the **Epics** level.
   * The newly created Epic should now be visible.

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